Patient Choice Accreditation Process: Existing providers on NHS standard contract with NHS Cheshire and Merseyside ICB

Review date: October 2025

Indicative Timescales

Working days

First interest

• Interested provider writes to C&M ICB procurement team to request accreditation for additional services.

Response to first interest

 C&M ICB Procurement team will respond to confirm receipt and confirm service is eligible for patient choice.

Info share

 C&M ICB Procurement Team to send requested service specification/s, tariffs, existing provider accreditation form

Day 1

- Provider to return fully completed existing provider accreditation form with evidence (no deadline).
- C&M ICB to review accreditation return and request any further assurances required.
- PLEASE NOTE: Only once successful existing provider accreditation form is complete, will C&M ICB proceed to a Site Visit.

Day 20

 C&M ICB informs provider of success outcome of existing provider accreditation form and send site visit compliance checklist.

Stop clock

 Provider sends confirmation of compliance to site visit criteria and provide date/s for site visit.

Day 30

- C&M ICB to attend a site visit for compliance checks.
- PLEASE NOTE: Only once successful site visit has been completed, will C&M ICB send out the final contract variation for signature

ASAP

 C&M ICB to issue issue contract variation for signature and service mobilisation can commence